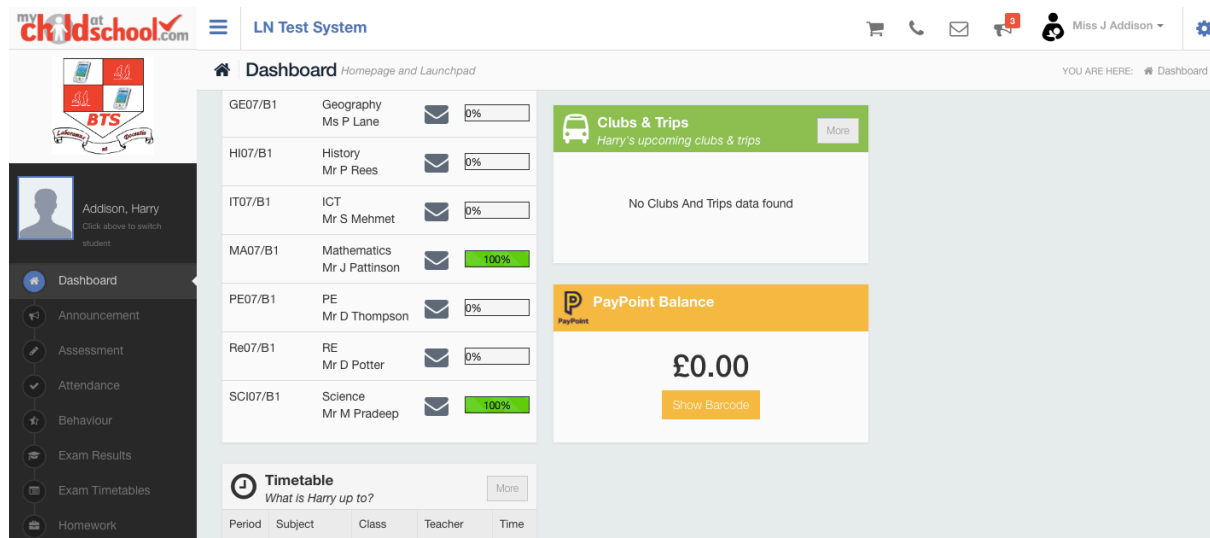
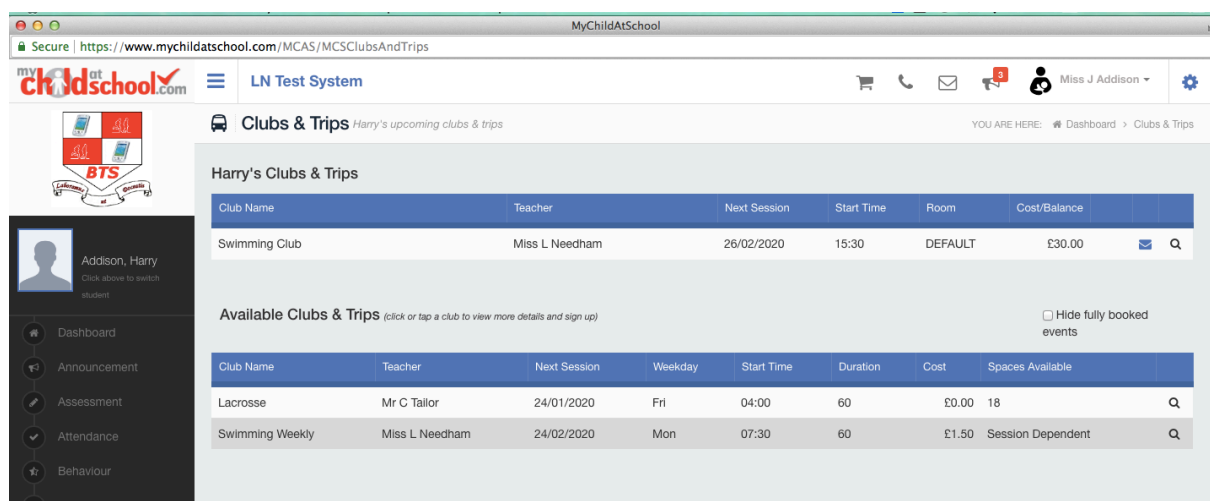


How to Book a Club or a Trip?

The **Clubs & Trips** available for booking will be displayed on the **Dashboard**.



The screenshot shows the MyChildAtSchool.com Dashboard. The top navigation bar includes the logo, a menu icon, 'LN Test System', and user information 'Miss J Addison'. The dashboard is titled 'Dashboard Homepage and Launchpad'. On the left, a sidebar shows the user's profile 'Addison, Harry' and a list of menu items: Dashboard, Announcement, Assessment, Attendance, Behaviour, Exam Results, Exam Timetables, and Homework. The main content area features a grid of widgets. The first widget is a table of subjects and teachers with progress bars: Geography (Ms P Lane, 0%), History (Mr P Rees, 0%), ICT (Mr S Mehmet, 0%), Mathematics (Mr J Pattinson, 100%), PE (Mr D Thompson, 0%), RE (Mr D Potter, 0%), and Science (Mr M Pradeep, 100%). The second widget is 'Clubs & Trips' with the text 'Harry's upcoming clubs & trips' and a 'More' button. Below it, a message states 'No Clubs And Trips data found'. The third widget is 'PayPoint Balance' showing '£0.00' and a 'Show Barcode' button. The fourth widget is 'Timetable' with the text 'What is Harry up to?' and a 'More' button. At the bottom, there is a table header for 'Period Subject Class Teacher Time'.



The screenshot shows the MyChildAtSchool.com Clubs & Trips page. The top navigation bar is the same as the dashboard. The page title is 'Clubs & Trips Harry's upcoming clubs & trips'. The main content area is divided into two sections. The first section is 'Harry's Clubs & Trips' and contains a table with the following data:

Club Name	Teacher	Next Session	Start Time	Room	Cost/Balance		
Swimming Club	Miss L Needham	26/02/2020	15:30	DEFAULT	£30.00		

The second section is 'Available Clubs & Trips (click or tap a club to view more details and sign up)'. It includes a checkbox for 'Hide fully booked events'. Below this is a table with the following data:

Club Name	Teacher	Next Session	Weekday	Start Time	Duration	Cost	Spaces Available	
Lacrosse	Mr C Tailor	24/01/2020	Fri	04:00	60	£0.00	18	
Swimming Weekly	Miss L Needham	24/02/2020	Mon	07:30	60	£1.50	Session Dependent	

Selecting a **Club** or **Trip** and clicking on it will open the **Club/Trip** details page where you will then be able to book it. Select the **Sessions** to be booked and click on the **Enrol** button.

Club/Trip Detail - Addison, Harry



Type: Club **Main Teacher:** Miss L Needham

Club Name: Swimming Weekly

Description: Swimming Weekly

Next Session: Mon 24/02 **Places:** 30 **Select Pupil:** ☒ Addison Harry ☐ Brooks Katie

Start Time: 07:30 **Spaces Available:** 25


Session Length: 60 mins **Cost Per Session:** £1.50

Sessions: ■ Spaces Available ■ Session Full ■ Enrolled/Booked Sessions ■ Unavailable

Use the grid below to select each session you would like your child to attend. When you click 'Enrol', your child will be enrolled into all the sessions you have chosen.

Week Beginning	Monday
20/01	
27/01	
03/02	
10/02	
17/02	
24/02	
02/03	
09/03	
16/03	
23/03	

A **Confirmation** message will be given stating how many **Sessions** have been booked and the overall cost.



Confirmation





You are about to enrol your child into 13 sessions.

This will create a balance of £19.50, which you can view in the Outstanding Payments page.

Press Proceed to continue, or Cancel to return to the selection screen.

Proceed
Cancel


Clicking on the **Proceed** button will add the **Student** to the **Club** with a **Negative Balance**.


Harry's Clubs & Trips							
Club Name	Teacher	Next Session	Start Time	Room	Cost/Balance		
Swimming Club	Miss L. Needham	26/02/2020	15:30	DEFAULT	£30.00		 
Swimming Weekly	Miss L. Needham	24/02/2020	07:30	UNKNOWN	-£19.50	Add To Basket	 

Click the **Add to Basket** button to make payment for the **Sessions**.

Enter the **Amount** to be paid and click on the **Add to Basket** button. This amount will now be added to the **Shopping Basket**, when finished click on the **Shopping Basket** option and go to the **Checkout** to make the payment. Once **Checkout** has been completed the **Student** will be added to the **Club** list.

The payment method can also be a **Fixed** payment where all of the **Sessions** are paid for when one payment and there is no option to pick particular **Sessions**. In this case the full **Amount** will be displayed and will be due.





Addison, Harry
Click above to switch student

Dashboard
Announcement
Assessment
Attendance
Behaviour

Clubs & Trips

Harry's upcoming clubs & trips

YOU ARE HERE: [Dashboard](#) > [Clubs & Trips](#)

Harry's Clubs & Trips

Club Name	Teacher	Next Session	Start Time	Room	Cost/Balance	
No upcoming clubs & trips were found.						

Available Clubs & Trips


(click or tap a club to view more details and sign up)

☐ Hide fully booked events

Club Name	Teacher	Next Session	Weekday	Start Time	Duration	Cost	Spaces Available	
Lacrosse	Mr C Tailor	24/01/2020	Fri	04:00	60	£0.00	18	
Swimming Club	Miss L Needham	26/02/2020	Wed	15:30	60	£30.00	25	

When the **Checkout** has been completed a message will be given.

Shopping Basket



Club (Swimming Club) Reservation
for **Addison Harry**

x1 £30.00

Expires in 04:50

Checkout 1 Item - £30.00