

Getting your Assessor Report and completing your Activity

The assessor's report is the most important piece of evidence and it is given at the end of the activity timescale. The assessor doesn't have to sign or fill in any paperwork each week. There is only the assessor's report at the end.

The assessor report is written by the assessor, but it is the student's job to show the assessor how and where to do it. There are three ways for the assessor to give their report and these are shown in the pictures below. These three ways are:-

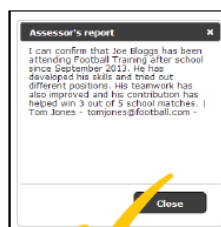
1. Hand-write on the assessor's report card which is the tear-off card in the Welcome Pack that the student received at the start. A pdf version is also available on the school's DofE webpage on the Activities menu. Then the student must photograph the assessor's report and upload the photo onto eDofE. Mark it as "Assessor's Report."
2. Write a note or letter giving the assessor's report. This must include the same information, including dates for the activity, the assessor's name and contact email or phone number. The student then photographs and uploads it onto eDofE in the same way.
3. The assessor can type their report directly onto the DofE website (be careful, this is different to the edofe website). The link is:- <http://www.DofE.org/assessor> You will need to give them your eDofE ID number which you can see when you login to edofe. Tell them your Level (Bronze) and Section (Volunteering, Physical or Skill).

Hopefully the assessor will be able to add a short paragraph setting out what you have done and what progress you have made in terms of your physical activities, your voluntary contributions or your skill development.



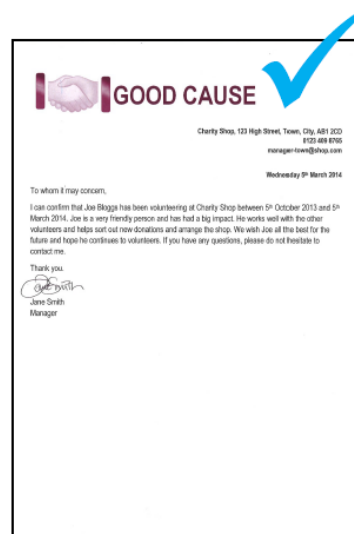
A red checkmark is in the top left corner. The form is titled "ASSESSOR'S REPORT SKILLS". It contains the following information: Participant: JOE BLOGGS, eDofE ID No.: 123456, Level: Gold. Activity: PLAYING THE PIANO, Date started: 05/09/13, Completed: 09/04/14. Goals set by participant: To ACHIEVE GRADE 2 AND PLAY SOME GRADE 3 PIECES. PLAY IN SCHOOL CONCERT. Assessor's comments: I can confirm that Joe has been playing piano for the past 6 months. He did very well, passing his Grade 2 piano exam with merit. He also performed a solo at the school concert. We should be very pleased with his progress and should be looking his Grade 3 by Christmas this year. Well Done! Signature: [Signature], Assessor's first name: Anne, Last name: Potter, Assessor's position/qualification: Piano Teacher, Assessor's phone number: 01772 612345, Assessor's email: anne.potter@music.com. A red stamp "DofE" is in the bottom right corner.

Assessor's Report from your Welcome Pack



A yellow checkmark is in the bottom right corner. The form is titled "Assessor's report". It contains the following text: I can confirm that Joe Bloggs has been attending Football Training after school since September 2013. He has developed his skills and tried out different positions. His teamwork has also improved and his contribution has helped win 3 out of 5 school matches. Tom Jones - tomjones@football.com -

Ask your assessor to fill out a report at www.DofE.org/assessor They will need your name, eDofE ID Number, Level and section



A blue checkmark is in the top right corner. The form is titled "GOOD CAUSE". It contains the following information: Charity Shop, 123 High Street, Town, City, AB1 2CD, 0123 456 789, manager@shop.com, Wednesday 01 March 2014. To whom it may concern, I can confirm that Joe Bloggs has been volunteering at Charity Shop between 01 October 2013 and 01 March 2014. Joe is a very friendly person and has had a big impact. He works well with the other volunteers and helps sort out new donations and arrange the shop. We wish Joe all the best for the future and hope he continues to volunteer. If you have any questions, please do not hesitate to contact me. Thank you, [Signature], Jane Smith, Manager.

A signed letter from your assessor